

**CCASA Intermediate Gala**  
**Programme of Sessions and Events 2015**

**Saturday 21 March at Penzance**

Ages as at Saturday 21 March 2015

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**Session 1:**

Warm up 10:30, Start 11:15

1.	Girls	9 & 10 years	100m	Individual medley
2.	Girls	11,12,13,14, 15 years & over	200m	Individual medley
3.	Boys	9,10,11,12,13,14, 15 years & over	200m	Freestyle
4.	Girls	9 & 10 years	50m	Backstroke
5.	Girls	11,12,13,14,15 years & over	100m	Backstroke
6.	Boys	9,10 & 11 years	50m	Breaststroke
7.	Boys	12,13,14,15 years & over	100m	Breaststroke
8.	Girls	9 & 10 years	50m	Butterfly
9.	Girls	11,12,13,14,15 years & over	100m	Butterfly
10.	Boys	9,10 & 11 years	50m	Freestyle
11.	Boys	12,13,14,15 years & over	100m	Freestyle

**Session 2:**

Interval of 15 minutes + warm up for 45 minutes following the previous session except that warm up will start no earlier than 2:30 p.m.

12.	Boys	9,10 & 11 years	100m	Individual medley
13.	Boys	12,13,14,15 years & over	200m	Individual medley
14.	Girls	9,10,11,12,13,14,15 years & over	200m	Freestyle
15.	Boys	9,10 & 11 years	50m	Backstroke
16.	Boys	12,13,14,15 years & over	100m	Backstroke
17.	Girls	9 & 10 years	50m	Breaststroke
18.	Girls	11,12,13,14,15 years & over	100m	Breaststroke
19.	Boys	9,10 & 11 years	50m	Butterfly
20.	Boys	12,13,14,15 years & over	100m	Butterfly
21.	Girls	9 & 10 years	50m	Freestyle
22.	Girls	11,12,13,14,15 years & over	100m	Freestyle

## **2015 CCASA Intermediate Gala**

### **Rules and procedures for individual events in the Intermediate Gala:**

(Updated as approved at the Swimming Committee meeting on 1/4/2014)

#### **General conditions**

- A1. **ASA conditions:** The competition will be swum under ASA Laws, Regulations and Technical Rules of racing.
- A2. **Swimmer eligibility:** The CCASA swimmer eligibility rules will apply. See the Appendix in this pack.
- A3. **Disabled swimmers:** Attention is drawn to the CCASA Disability Annex to Competition Rules.
- A4. **Licensing:** The competition will be licensed at Level 3.

#### **Relevant dates for the 2015 competition and entry fees**

- B1. **The Hy-Tek entry file** must be received by the designated recorder by midnight on Friday 27 February 2015.
- B2. **Consolidated entry fees from the clubs** must reach the Treasurer by midnight on Friday 6 March 2015 by cheque or BACS.
- B3. **The entry fees** are £5 per swimmer per event.

#### **Individual events in the Intermediate Gala:**

- C1. **Cut-off times:** A swimmer who has achieved a qualifying time for a championship or age group event by the entry date for that competition in the same year may not enter the same event at the intermediate gala, even if he or she did not enter or swim in that event at the championships or age groups competition. The published cut-off times for the Intermediate Gala will therefore match the qualifying times for the age groups championships as required by this rule.
- C2. **Qualifying times:** The Swimming Committee will set qualifying times for each event. These will generally be a percentage slower than the qualifying times for the same event at the county age groups competition. The qualifying times for each event are set out in the appendices or attachments. They must have been achieved within the 12 months prior to the closing date for entries set out above.
- C3. **Age groups:** The Age Groups in the Intermediate Gala will be 9 years, 10 years, 11 years, 12 years, 13 years, 14 years and 15 years and over for both boys and girls. The age will be the age at the date of the competition itself.
- C4. **Entry times & heats:** Intermediate Gala Events will be swum in heats based on the entry times certified by the swimmer's club. The order of events will be as listed in the Programme of Events. All ages will swim together according to seeding by entry times. The slower heats in each event will be swum before the faster heats in that event.
- C5. **Results:** Results will be decided on a heat declared basis.

- C6. **Individual awards:** Medals will be awarded to the 1st, 2nd & 3rd swimmers in each event in each age group as defined above.

**Organisational rules and procedures for the Intermediate Gala:**

- D1. **Programme:** A draft programme showing the date and time of the first session will be distributed to clubs in advance of the closing date for entries. The final programme of session times will be distributed to clubs after all entries have been received. Start times for the second or subsequent sessions of the day will be flexible depending on the actual time taken for earlier sessions. A spectator programme will also be produced for sale.
- D2. **Entries and deletions:** The designated recorder will provide the necessary computer (Hy-Tek) file for entries to the clubs and the competition organiser will provide a corresponding form for entries that can be issued to swimmers. Clubs with swimmers entering the competition must fill in the computer file and return it to the designated recorder by the stated deadline for entries (normally the Friday preceding three weeks before the date of the competition or as otherwise notified, see Section B above). It must be accompanied by a printout of the entries in pdf format (that can be produced from the Hy-Tek program). The recorder will then send to each club a list of the swimmers entered for checking by the club and/or its relevant swimmers. The club must immediately notify the recorder of any such errors or omissions.

Deletions should be notified to the designated recorder as soon as possible and late deletions must be notified to the recorders by the start of warm-up. Clubs should retain the completed entry application forms for six months after the competition is over in case of queries. Signatures to the swimmers' entry application form are essential. Submitted times must be 25 metre times (converted if necessary).

The designated recorders have a right to refuse entries and changes that are received outside the deadlines.

Following the competition swimmers who enter the competition but do not achieve the qualifying times in the competition itself will be noted and a report given to the Swimming Committee, which may impose conditions on the submission of entry times by any particular club or all clubs in the future, such as requiring the times to be certified by a qualified technical official.

- D3. **Data protection:** Swimmers' names, ages and clubs will normally be published in spectator programmes, in published results, on the CCASA Website and in other relevant places.

If, for any reason, a swimmer's name or other particulars should be withheld from publication, this must be notified by swimmers or their responsible adult to the swimmer's club for onward notification to the CCASA competition organiser and designated recorder. CCASA will require certain particulars such as age to enable it to check that such a swimmer is correctly entered and the swimmer / club may be required to provide evidence of its correctness.

- D4. **Photography:** CCASA permits photography in line with ASA recommendations. Facilities to opt out will be available at the competition.
- D5. **Entry fees:** The entry fee for individual events will be as stated above. Each club must pay the fees for the swimmers it has entered in a single payment to the County Treasurer within the 7 (seven) days following the closing date for entries by cheque or BACS. Cheques must be made out to "CCASA". If the club fails to meet this deadline, it will incur a fine of 10% of the total of the entry fees for that club's swimmers.

- D6. **Failure to swim:** If a swimmer fails to compete in an event he or she has entered without notification to the recorders by the start of warm up, his or her club will incur a fine of £5 per entry. This may be waived in exceptional circumstances.
- D7. **Warm-up:** The warm-up schedule appropriate for the numbers of swimmers with times and lane allocations for each session will be provided to club coaches and / or team managers prior to the warm-up. CCASA will arrange a senior warm-up marshal via the host club for the session, but each club will be expected to assist in the warm-up for its own swimmers. There will be two or more warm-up periods before each session.
- D8. **Presentation of medals:** The medals will normally be collected from the medals table during the gala after the results for each event have been announced. Presentation may be delayed in the event of queries or technical issues.
- D9. **Communications:** Communications with swimmers will normally take place through their clubs, even if the CCASA has contact details for swimmers.
- D10. **Force majeure:** In situations of force majeure or other unforeseen circumstances leading to the cancellation of galas or parts of galas or other incomplete performance, CCASA's liability will be restricted to a maximum of a refund of the entry fees to those affected for the affected events<sup>1</sup>. CCASA will communicate the circumstances to clubs as soon as possible and seek to make alternative arrangements when this is reasonably feasible.
- D11. **Other issues:** In the event of any ambiguity in these rules, or if any issues arise that have not been dealt with in these rules, the Promoter will make a decision. If the issue is raised or known sufficiently in advance of the gala, the appropriate CCASA committee or competition organiser will make the decision in consultation with the chief referee and other CCASA personnel if appropriate. If it becomes apparent on the day, the Promoter's representative will make the decision in consultation with the chief referee and other CCASA personnel if appropriate. This decision will not be subject to appeal except on the grounds that it is contrary to ASA laws or regulations.

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<sup>1</sup> Note: The alternative would be for CCASA to take out event insurance. This is expensive, so it has been decided that the swimmers / their responsible adults should bear their own costs incurred in such a rare situation.

### Eligibility rules

**These eligibility rules may only be changed by a general meeting of the Association.**

1. **ASA Laws & Regulations:** Competitions shall be open to competitors eligible according to ASA Laws and Regulations who meet the other conditions for eligibility set out below.
2. **Residence:** To be eligible swimmers must ordinarily reside in Cornwall or neighbouring Devon. (For the sake of clarification swimmers who spend term time outside the county for educational purposes but otherwise meet this residential condition are eligible. Likewise swimmers at educational institutions in Cornwall during term time are eligible.)
3. **Club membership:** To be eligible a swimmer must also be a member of a CCASA affiliated club and registered with the ASA as a member of a CCASA affiliated club for not less than 60 days immediately prior to the competition or the first day of a series of competitions. The swimmer must compete for one club only for the duration of the competition or series of competitions, which must be the club in whose name he or she entered the competition or series of competitions. [Note: This means that a swimmer can change from one CCASA affiliated club to another during the 60 day period but not after the entry date.]
4. **Club membership:** To be eligible a swimmer must be a genuine active member of a CCASA affiliated club who commonly trains with that club under whose name he or she is entered into the competition and it is expected that their first county loyalty will be to Cornwall swimming. To achieve this it is stipulated that a competitor entering any CCASA Competition must perform the majority of his or her training with a club or clubs affiliated to the CCASA during the qualifying periods of residence in the County or neighbouring county as required by the residence rule (Rule 2) above.
5. **County loyalty:** No competitor competing for any other county in the same discipline in the same year may compete in competitions promoted by CCASA. (Except in an Inter County Competition).
6. **Members of H.M. Forces:** Members of H.M. Forces based in Cornwall who are registered in accordance with ASA Laws and Regulations may enter CCASA competitions without being a member of a CCASA affiliated club. Neither members of H.M. Forces based in Cornwall, nor their spouses or children, will be subject to the 60 day rule. However their spouses or children must be members of a CCASA affiliated club and adhere to the other eligibility rules.
7. **Protests & complaints:** Any protest or complaint regarding implementation of the rules may require clubs to provide supporting documentation or other evidence. Such protests or complaints will be dealt with in accordance with ASA laws.
8. **Extenuating circumstances:** Regardless of the above eligibility rules, in the interests of the sport in cases of extenuating circumstances, the CCASA officers shall decide whether a swimmer will be allowed to compete. Their decision will be final. Their decisions will relate to individual swimmers and will not set binding precedents, but may be taken into consideration in future decisions.